



# Ministry of Culture, Gender Entertainment and Sport

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## APPLICATION FOR EVENT EXTENSION

To The Minister of Culture, Gender, Entertainment & Sport

- Company Name: \_\_\_\_\_ TRN/TCC #: \_\_\_\_\_
- Address: \_\_\_\_\_
- Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_
- Contact Person (s): \_\_\_\_\_ E-Mail: \_\_\_\_\_
- Event Title: \_\_\_\_\_
- Event Type: Community Treat/ Bingo Party/ House Party/ Concert/ Boat Ride/Event on JTB Calendar/Outdoor Festival/Indoor Festival/Film Event/Street Dance/Party/Other Special Event
- Proposed Date of Event: \_\_\_\_\_ Number of Jamaicans hired on this event<sup>1</sup>: \_\_\_\_\_
- Proposed Location: \_\_\_\_\_
- Projected Budget: \_\_\_\_\_
- Police Permit Granted :  Yes  No Police Division \_\_\_\_\_
- Places of Amusement License Granted:  Yes  No Parish: \_\_\_\_\_
- License # : \_\_\_\_\_
- Event Rating:  G  PG 16  A 18  R  X
- Current Termination time: 12:00 a.m.  2:00 a.m.  Extension requested until: \_\_\_\_\_
- Reason for Extension Request:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PLEASE ENSURE THAT ALL REQUIREMENTS STIPULATED BY THE LOCAL PARISH COUNCIL AND THE POLICE ARE COMPLIED WITH  
APPLICATION MUST BE SUBMITTED FIVE (5) WORKING DAYS PRIOR TO EVENT.**

### CONDITIONS

The Event Extension is granted under the following terms and conditions:

- [a] Promoter will comply with all conditions under which Police Permission is granted.
- [b] The event is not being held in close proximity to a hospital, nursing home, infirmary, residential neighbourhood, hotel or guest house in order to cause an annoyance to such persons in the vicinity;
- [c] Event has been rated and all sound systems comply with stipulated rating;
- [d] Promoter states clearly the reason(s) extension should be granted and any mitigating measures employed

**\*Note:**

Applications must be made through the Ministry with responsibility for Entertainment. Applications are available on request and must be submitted at least 7 working days prior to staging of event. List of event promoters including name, position, Tax Registration Number (TRN) should be submitted with the extension request. The Ministry with responsibility for Entertainment **MUST** be aware of the status of any application to the Police.

I/We hereby agree and bind myself/ourselves, to indemnify fully and save harmless, the Ministry of Culture, Gender, Entertainment & Sport and their officers, agents, officials, and employees from any or all actions, claims, demands, damages, loss or expense whatsoever arising from or incidental to the issuing of this extension. The applicant agrees to abide by the conditions specified in this application.

**SIGNATURE OF APPLICANT** \_\_\_\_\_

**PRINT NAME** \_\_\_\_\_

**DATE** \_\_\_\_\_

<sup>1</sup> Personnel hired for the event includes security, sound systems, transport company etc.